



This course covers the following topics (any items marked with a * will be covered if time allows):

<p>Getting started</p> <ul style="list-style-type: none">• What Power Automate is and does• PA vs Power Automate Desktop• Software licensing overview <p>Triggers and templates</p> <ul style="list-style-type: none">• Understanding triggers• Using templates• Ways to run flows <p>Writing basic flows</p> <ul style="list-style-type: none">• Adding actions• Notes and comments• Scoping actions <p>Debugging techniques</p> <ul style="list-style-type: none">• Viewing JSON outputs• Using Compose actions• Creating CSV files <p>Conditions and loops</p> <ul style="list-style-type: none">• Creating if conditions• Switch statements• Do Until loops <p>Basic expressions</p> <ul style="list-style-type: none">• Adding expressions• Inserting dynamic content• Using experimental features	<p>Getting data</p> <ul style="list-style-type: none">• The importance of OData filters• Getting data from different sources• Collapsing arrays using Select• Creating HTML tables <p>Apply to each loops</p> <ul style="list-style-type: none">• Creating automatically and manually• Referring to the current item• Nesting loops <p>Excel flows</p> <ul style="list-style-type: none">• The importance of tables• Getting rows• Adding rows <p>Outlook</p> <ul style="list-style-type: none">• Sending emails• Creating flow rules• Downloading attachments <p>Files and folders</p> <ul style="list-style-type: none">• OneDrive triggers and actions• Getting file properties• Listing files and folders <p>SharePoint</p> <ul style="list-style-type: none">• SharePoint triggers• SharePoint actions• Working with SharePoint lists	<p>Teams</p> <ul style="list-style-type: none">• Triggers from Teams• Posting content• Other Teams actions <p>Handling errors</p> <ul style="list-style-type: none">• Run after actions• Try / Catch / Finally blocks• Picking out error messages <p>Forms</p> <ul style="list-style-type: none">• Creating MS Forms surveys• Reacting to form completion <p>Approvals</p> <ul style="list-style-type: none">• Creating an approval process• Processing approvals / rejections• Custom responses <p>Power BI integration</p> <ul style="list-style-type: none">• Creating a button• Assigning fields• Using data in your flow
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Maximum 6 people per course. Scheduled classroom courses include lunch at a local restaurant; you can see how our online training works [here](#). For more information, see <https://www.wiseowl.co.uk/>.